**Page 1 0f 3**

**SABINE PASS PORT AUTHORITY AGENDA**

**NOTICE OF**

**OPEN MEETING**

**NOTICE** is hereby given that a meeting of the Sabine Pass Port Authority Commissioners will be held on **Wednesday, October 30, 2024 open meeting at 12:00 pm** in the office of the Sabine Pass Port Authority located at 5960 South First Avenue in Sabine Pass, Texas at which time the following subjects will be discussed and considered or upon which any formal action may be taken are as follows: (any order may be used in meeting) Mailing address is P.O. Box 318, Sabine Pass, TX. 77655

1. Roll Call to establish a quorum. Meeting called to order.
2. Pledge of Allegiance and Prayer
3. Discuss, consider, or act on approving minutes from September 25, 2024. (Action)
4. Public Comments (5) minutes per speaker. Speakers should be respectful, concise, and follow basic

decorum avoiding inflammatory language or personal insult. A speaker is to announce their name and topic in which they are speaking. Remaining time is forfeited once a speaker concludes their comment. Commissioners are statutorily limited on response at this time. (No Action)

1. Discuss, consider, or act on approving the resolution for the 2024 tax roll pursuant to the Texas Property Tax Code, Section 26.09 (Action).
2. Discuss, consider, or act on approving employee Thanksgiving Employee Gift Cards. (Action)
3. Discuss, consider, or act on approving potential land to acquire of what land to acquire, what it would be used for and how to pursue it to go into the Port of Satine Pass 2024 Master Plan. (Action)
4. Discuss, consider, or act on approving the use and potential lease terms of the Port of Sabine Pass’s Mechanic Street Property for the Port Director to attract and have initial negotiations with potential developers. (Action)
5. Discuss, consider, or act on clarifying and approving the Port Director’s job description and 2025 Performance Objectives. (Action)
6. Discuss, consider, or act on approving an initial marketing plan for the Port of Sabine Pass. (Action)
7. Discuss, consider, or act on recommended changes in the Sabine Pass Port Authority (Port of Sabine Pass) enabling act to request through the Texas Legislature. (Action)
8. Discuss, consider, or act on approving the change of the website and email address from Sabine Pass Port Authority to the Port of Sabine Pass. (Action)
9. Discuss, consider, or act on hiring a lobbyist to assist with support of Highway 87 reconstruction and maximum grant funding for the Port of Sabine Pass in the next legislative session. (Action)

**Page 2 0f 3**

14. Discuss, consider, or act on changes, additions, or preparation of operating guidelines, and/or by-

laws, policies, and procedures related to operations or employee matters, and policies and

procedures related to port and/or marina functions for the Sabine Pass Port Authority. (Policies) (Action)

1. Update on the contract schedule for the up-stream bulkhead project schedule. (Action)
2. Discuss, consider, or act on bulkhead damage repair in front of the new pier. (Action)Discuss, consider, or act on SPPA Financial Report. (Action)
3. Discuss, consider, or act on the SPPA Financial Report. (Action)
4. Discuss, consider, or act on SPPA Managers Report. (Action)
5. Discuss, consider, or act on facility repairs, maintenance, upkeep of any/all property including the

purchase of equipment, electronics, motorized vehicles, vessels owned/not owned by the SPPA.

(Action)

1. “ Enforcement authority for violation of Port rules and regulations” (Action)
2. Adjournment to closed or executive session pursuant to Texas Gov’t Code Section 551.071, 551.072,

551.073, 551.074, and 551.087 of the Texas Open Meeting Act, for the following purposes.

* Legal Matter-551.071-Private consultation with Boards attorney regarding (i)privileged matters authorized by law to be discussed in closed or executive session under Texas Disciplinary Rules of Professional Conduct and the Texas Open Meetings Act and (ii) pending or contemplated litigation.
* Real Estate-551.072- For the purpose of discussing the purchase, exchange, lease, or value of real property.
* Discuss, consider, or act on “Enforcement authority for violation of Port rules and regulations”. (closed session) (Action)
* Personnel Matters-551.074- For the purpose of considering the appointment, employment, evaluation, or reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
* Economic Growth- 551.087- For the purpose of discussing or deliberating regarding potential economic development related to commercial or financial information related to any business prospect seeking to locate or expand in or near the territory of the Sabine Pass Port Authority.
* Gift or donation- 551.073- For the purpose of considering a negotiated contract for prospective gift or donation.

1. Reconvene to open session. (Action)

(**Any Action will be taken in open session.)**

1. Pay Bills (Action).
2. Adjournment (Action)

**Page 3 of 3**

The Notice for this meeting was posted in compliance with the Texas Open Meeting Act on: \_\_\_\_at (time) , at a place convenient to the public at the offices of the Sabine Pass Port Authority located at 5960 South First Avenue, Sabine Pass, Texas, the Port Authority’s website, and is readily accessible to the public upon request.

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Suzette Chumley SPPA- President